

**REPORT OF THE AUDIT OF THE
JESSAMINE COUNTY
SHERIFF**

**For The Year Ended
December 31, 2008**



**CRIT LUALLEN
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EXECUTIVE SUMMARY

AUDIT EXAMINATION OF THE JESSAMINE COUNTY SHERIFF

**For The Year Ended
December 31, 2008**

The Auditor of Public Accounts has completed the Jessamine County Sheriff's audit for the year ended December 31, 2008. Based upon the audit work performed, the financial statement presents fairly, in all material respects, the revenues, expenditures, and excess fees in conformity with the regulatory basis of accounting.

Financial Condition:

Excess fees decreased by \$117,138 from the prior year, resulting in excess fees of \$136,483 as of December 31, 2008. Revenues increased by \$245,601 from the prior year and expenditures increased by \$362,739.

Deposits:

The Sheriff's deposits were insured and collateralized by bank securities.

CONTENTS

PAGE

INDEPENDENT AUDITOR'S REPORT	1
STATEMENT OF REVENUES, EXPENDITURES, AND EXCESS FEES - REGULATORY BASIS	3
NOTES TO FINANCIAL STATEMENT	6
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	11



CRIT LUALLEN
AUDITOR OF PUBLIC ACCOUNTS

The Honorable William Neal Cassidy, Jessamine County Judge/Executive
The Honorable Kevin Corman, Jessamine County Sheriff
Members of the Jessamine County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of revenues, expenditures, and excess fees - regulatory basis of the Sheriff of Jessamine County, Kentucky, for the year ended December 31, 2008. This financial statement is the responsibility of the Sheriff. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for County Fee Officials issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Sheriff's office prepares the financial statement on a regulatory basis of accounting that demonstrates compliance with the laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the revenues, expenditures, and excess fees of the Sheriff for the year ended December 31, 2008, in conformity with the regulatory basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated July 2, 2009 on our consideration of the Jessamine County Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.



The Honorable William Neal Cassidy, Jessamine County Judge/Executive
The Honorable Kevin Corman, Jessamine County Sheriff
Members of the Jessamine County Fiscal Court

This report is intended solely for the information and use of the Sheriff and Fiscal Court of Jessamine County, Kentucky, and the Commonwealth of Kentucky and is not intended to be and should not be used by anyone other than these interested parties.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Crit Luallen", with a long horizontal flourish extending to the right.

Crit Luallen
Auditor of Public Accounts

July 2, 2009

JESSAMINE COUNTY
KEVIN CORMAN, SHERIFF
STATEMENT OF REVENUES, EXPENDITURES, AND EXCESS FEES - REGULATORY BASIS

For The Year Ended December 31, 2008

Revenues

Federal Grants		\$	57,983
State - Kentucky Law Enforcement Foundation Program Fund			82,092
State Fees For Services:			
Finance and Administration Cabinet	\$	63,286	
Cabinet For Health and Family Services		58,744	
Sheriff's Security Service		<u>52,359</u>	174,389
Circuit Court Clerk:			
Fines/Fees Collected			11,189
Fiscal Court			
Election Commissions		1,320	
Fiscal Court Meetings		165	
Budget Allotment		556,359	
Reimbursement of Employer FICA		<u>93,769</u>	651,613
County Clerk - Delinquent Taxes			1,754
Commission On Taxes Collected			702,814
Fees Collected For Services:			
Auto Inspections/Executions		26,205	
Accident/Police Reports		1,787	
Serving Papers		126,401	
Carrying Concealed Deadly Weapons Permits		5,355	
Carrying Concealed Deadly Weapons Photos		1,045	
Sheriff's Security Fees		7,430	
Sheriff's Add On Fees		226,188	
Tax Bill Printing		6,362	
Conveying Prisoners		738	
Forfeited - Abandoned Property		178	
Miscellaneous		<u>28,726</u>	430,415
Interest Earned			2,898

The accompanying notes are an integral part of this financial statement.

JESSAMINE COUNTY
 KEVIN CORMAN, SHERIFF
 STATEMENT OF REVENUES, EXPENDITURES, AND EXCESS FEES - REGULATORY BASIS
 For The Year Ended December 31, 2008
 (Continued)

Revenues (Continued)

Borrowed Money:

State Advancement	\$ 293,197
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Total Revenues	<u>2,408,344</u>
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Expenditures

Operating Expenditures and Capital Outlay:

Personnel Services-

Deputy's Gross Salaries	\$ 1,183,140
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KLEFPF	62,529
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Victim's Advocate Grant	44,789
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Employee Benefits-

Employer's Share Social Security	93,769
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Employer's Share Retirement	19,762
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Contracted Services-

Advertising	6,962
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Computer Support & Maintenance	109,397
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Vehicle Maintenance and Repairs	52,665
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Supplies and Materials-

Office Materials and Supplies	22,104
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Detective Supplies	671
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Uniforms Laundry	9,902
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Uniforms	25,728
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Other Charges-

Juror Meals	67
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Return of Fugitives	13,328
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Tax Bill Preparation	2,651
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Telephone	21,461
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Radio Repairs	7,409
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Storage Bldg Rental	1,307
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Employee Applicant Testing	2,112
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Highway Safety	1,745
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Sheriff's Settlement	4,000
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Conventions and Travel	10,200
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Dues	1,541
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Postage	9,300
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The accompanying notes are an integral part of this financial statement.

JESSAMINE COUNTY
 KEVIN CORMAN, SHERIFF
 STATEMENT OF REVENUES, EXPENDITURES, AND EXCESS FEES - REGULATORY BASIS
 For The Year Ended December 31, 2008
 (Continued)

Expenditures (Continued)

Operating Expenditures and Capital Outlay: (Continued)

Other Charges (Continued) -

Bond	\$	112	
Carry Concealed Deadly Weapon Permits		15	
Sheriff's Sale		1,725	
Sheriff's Audit		15,141	
Miscellaneous		6,048	
Auto Expense-			
Gasoline		115,590	
Capital Outlay-			
Office Equipment		26,983	
Vehicles		15,840	
Vehicle Equipment		1,238	
Radios		4,106	
PY Excess Fees		4,005	\$ 1,897,342
Debt Service:			
State Advancement			293,197
Total Expenditures			2,190,539
Net Revenues			217,805
Less: Statutory Maximum			79,560
Excess Fees			138,245
Less: Training Incentive Benefit			1,762
Excess Fees Due County for 2008			136,483
Payment to Fiscal Court - February 20, 2009		126,924	
- March 3, 2009		9,559	136,483
Balance Due Fiscal Court			\$ 0

The accompanying notes are an integral part of this financial statement.

JESSAMINE COUNTY
NOTES TO FINANCIAL STATEMENT

December 31, 2008

Note 1. Summary of Significant Accounting Policies

A. Fund Accounting

A fee official uses a fund to report on the results of operations. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fee official uses a fund for fees to account for activities for which the government desires periodic determination of the excess of revenues over expenditures to facilitate management control, accountability, and compliance with laws.

B. Basis of Accounting

KRS 64.820 directs the fiscal court to collect any amount, including excess fees, due from the Sheriff as determined by the audit. KRS 134.310 requires the Sheriff to settle excess fees with the fiscal court at the time he files his final settlement with the fiscal court.

The financial statement has been prepared on a regulatory basis of accounting, which demonstrates compliance with the laws of Kentucky and is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this regulatory basis of accounting revenues and expenditures are generally recognized when cash is received or disbursed with the exception of accrual of the following items (not all-inclusive) at December 31 that may be included in the excess fees calculation:

- Interest receivable
- Collection on accounts due from others for 2008 services
- Reimbursements for 2008 activities
- Tax commissions due from December tax collections
- Payments due other governmental entities for payroll
- Payments due vendors for goods or services provided in 2008

The measurement focus of a fee official is upon excess fees. Remittance of excess fees is due to the County Treasurer in the subsequent year.

C. Cash and Investments

At the direction of the fiscal court, KRS 66.480 authorizes the Sheriff's office to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

JESSAMINE COUNTY
NOTES TO FINANCIAL STATEMENT
December 31, 2008
(Continued)

Note 2. Employee Retirement System

The county officials and employees have elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a cost-sharing, multiple-employer, defined benefit pension plan that covers all eligible full-time employees and provides for retirement, disability, and death benefits to plan members.

Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5.0 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 16.17 percent for the first six months and 13.50 percent for the last six months of the year. Hazardous covered employees are required to contribute 8 percent of their salary to the plan. The county's contribution rate for hazardous employees was 33.87 percent for the first six months and 29.50 percent for the last six months of the year.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information pertaining to CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report which is a matter of public record. This report may be obtained by writing the Kentucky Retirement Systems, 1260 Louisville Road, Frankfort, Kentucky 40601-6124, or by telephone at (502) 564-4646.

Note 3. Deposits

The Jessamine County Sheriff maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) as required by KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the Sheriff and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution.

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a depository institution failure, the Sheriff's deposits may not be returned. The Jessamine County Sheriff does not have a deposit policy for custodial credit risk but rather follows the requirements of KRS 41.240(4). As of December 31, 2008, all deposits were covered by FDIC insurance or a properly executed collateral security agreement.

JESSAMINE COUNTY
NOTES TO FINANCIAL STATEMENT
December 31, 2008
(Continued)

Note 4. Victims Advocacy Account

During 2008, the Sheriff's office received a federal grant that passed through the Kentucky Justice and Public Safety Cabinet. The office was awarded \$53,000 as pass - through funds and \$13,250 as matching funds from the Jessamine County Fiscal Court for a total of \$66,250.

During 2008, the Sheriff's office received and expended \$44,989 of the \$53,000 award. The matching funds are accounted for in a separate account. The beginning balance as of January 1, 2008 was \$3,761. During 2008, receipts and disbursements were \$10,291 and \$12,190, respectively. The balance of the account as of December 31, 2008 was \$1,862.

Note 5. Drug Fines and Forfeiture Account

The Jessamine County Sheriff's Office received proceeds from the confiscation, surrender, or sale of real and personal property involved in drug-related convictions. These funds are to be used for law enforcement activities. As of January 1, 2008, this account had a balance of \$10,144. In 2008, receipts totaled \$22,221 and expenditures totaled \$20,230, leaving a balance of \$12,135 in the account as of December 31, 2008.

Note 6. Donations Account

The Jessamine County Sheriff's Office maintains an account named the "Donations Account". This is the operating account that consists of profits resulting from fund-raising events and donations. The expenditures from this account are to promote law enforcement programs throughout Jessamine. As of January 1, 2008 the account had a balance of \$1,283. In 2008, receipts totaled \$1,011 and expenditures totaled \$366, leaving a balance of \$1,928 in the account as of December 31, 2008.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL
STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



CRIT LUALLEN
AUDITOR OF PUBLIC ACCOUNTS

The Honorable William Neal Cassidy, Jessamine County Judge/Executive
The Honorable Kevin Corman, Jessamine County Sheriff
Members of the Jessamine County Fiscal Court

Report On Internal Control Over Financial Reporting And
On Compliance And Other Matters Based On An Audit Of The Financial
Statement Performed In Accordance With Government Auditing Standards

We have audited the statement of revenues, expenditures, and excess fees - regulatory basis of the Jessamine County Sheriff for the year ended December 31, 2008, and have issued our report thereon dated July 2, 2009. The Sheriff's financial statement is prepared in accordance with a basis of accounting other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Jessamine County Sheriff's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the regulatory basis of accounting such that there is more than a remote likelihood that a misstatement of the entity's financial statement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statement will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



Report On Internal Control Over Financial Reporting And
On Compliance And Other Matters Based On An Audit Of The Financial
Statement Performed In Accordance With Government Auditing Standards
(Continued)

Compliance And Other Matters

As part of obtaining reasonable assurance about whether the Jessamine County Sheriff's financial statement for the year ended December 31, 2008, is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, the Jessamine County Fiscal Court, and the Department for Local Government and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Crit Luallen", written in a cursive style.

Crit Luallen
Auditor of Public Accounts

July 2, 2009

